# VitaWiz - Abstract

### Background

VitaWiz was envisioned by the sponsor due to the high unemployment rate in SA, and is intended as a solution to challenges faced by jobseekers without the advantage of education and resources. Creating a CV can be a daunting task, and CV wizards and guides available online usually cater to those with a higher degree of education and 'professional' skillsets, and do not account for the skills of a blue-collar worker. The alternative, creating a CV manually, requires research, writing ability and design skills to make one's CV convincing and professional.

## Overall goal

VitaWiz offers a guide in the form of a "wizard" to create, edit and view multiple CVs, which can then be provided to prospective employers. It is the ambition of this project to provide a solution that ultimately empowers the labour force (particularly the unskilled) to be more employable and thereby have a positive role in reducing the high employment rate that continues to trouble the nation, by addressing the lack of knowledge and skills.

## **Business and systems objectives**

The objectives of VitaWiz are threefold:

- 1. Offer a range of jobseekers an online tool to create and manage a personal profile and CVs, write a convincing cover letter, and allow their profile to be publicly visible to employers
- 2. Offer employers a platform on which to search, view and share CVs created with VitaWiz
- 3. Be a responsive system (easily accessible via mobile device), with a persistent database and integration with cloud and export protocols

### **Process**

The process begins with users visiting VitaWiz, where they are prompted to create a personal profile. This information can be filled in immediately, and be used to populate a CV, or can be filled out at a later stage. In addition, users may upload a profile picture which will be stored on the system, and used on CVs. Users may then opt to create a CV, whereby the CV wizard will walk them through an intuitive and simple process to create a CV with all required information, during which they may select a colour template to use. Users may also opt to provide public access to their profile, at which point potential employers are able to browse through a repository (filtering their search by name, location or job title) in order to view or share a CV with VitaWiz.

## Outcome

Upon completion of the creation process, users are presented with a completed CV, in a colour of their choosing. This CV may be updated at a later stage, deleted or shared. Users may also opt to share their CV via email, at which point they are able to draft a cover letter with suggestions provided by the system.